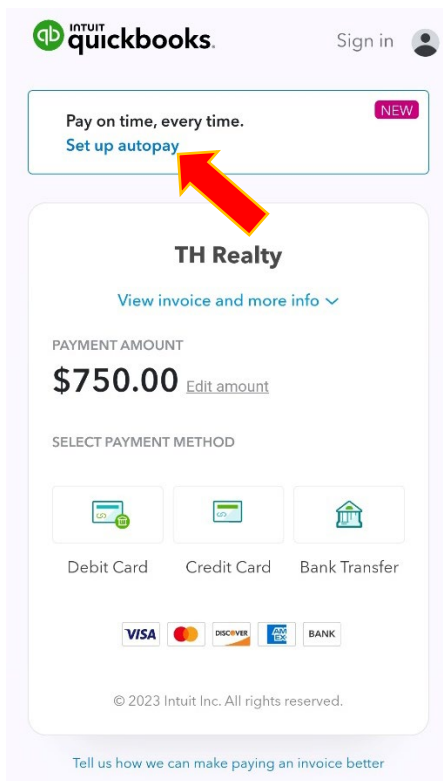
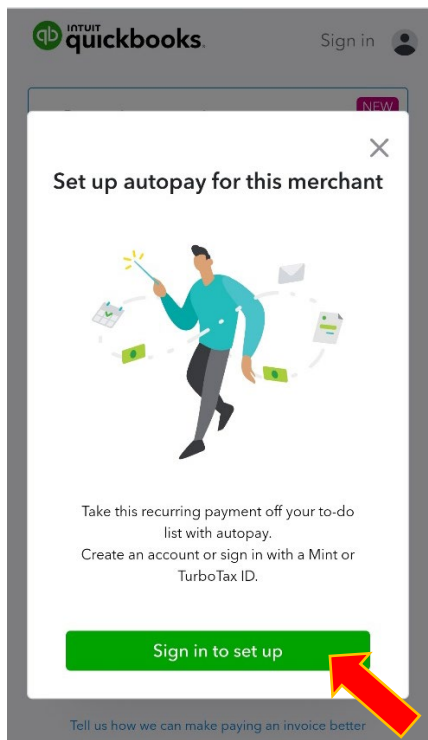


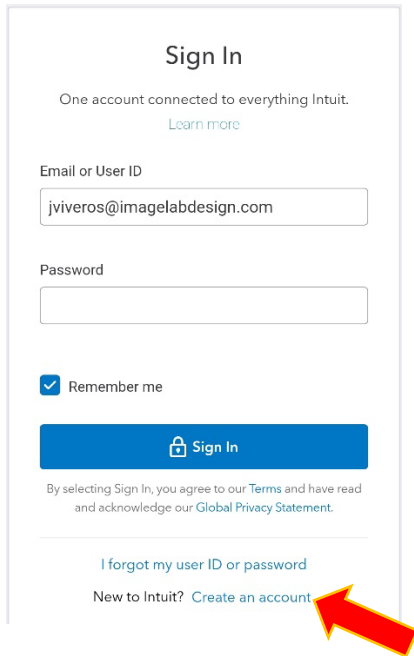
1. Click the “Review and pay” button under your rent amount in the Invoice email.
2. Once the invoice is open, click the “Set up autopay” link.



3. Click the green “Sign in to set up” button on the following popup.

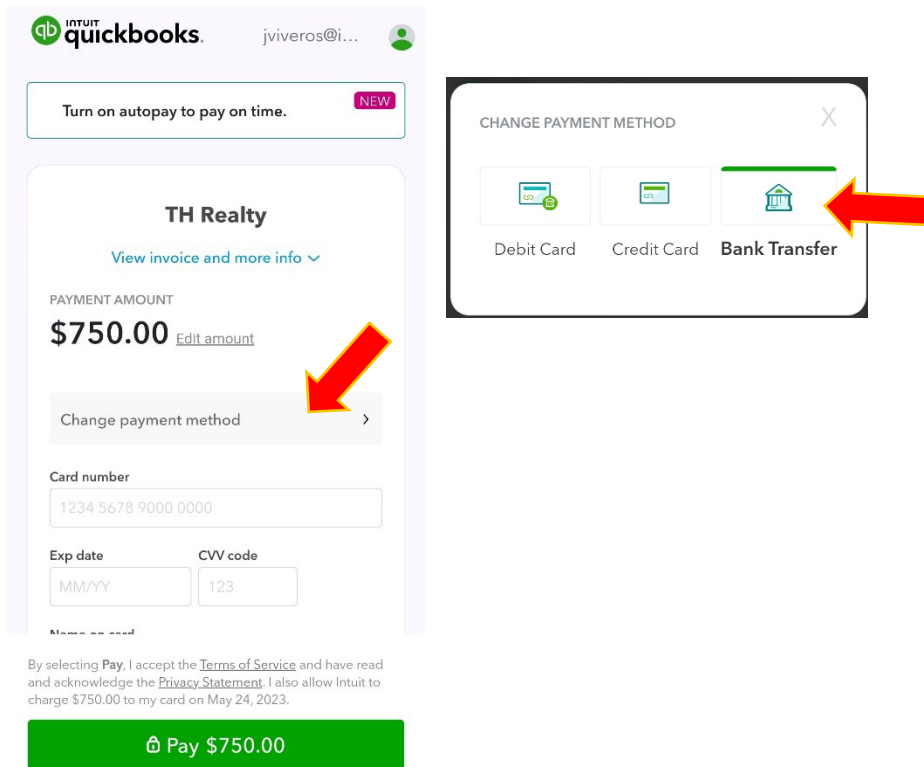


4. On the following screen, sign in with an existing Intuit account or create a new account by clicking the “Create an account” link at the bottom.



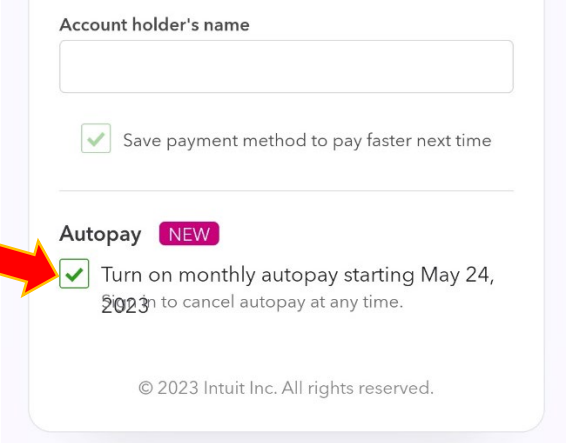
The image shows the Intuit Sign In screen. At the top, it says "Sign In" and "One account connected to everything Intuit." Below this is a "Learn more" link. The "Email or User ID" field contains "jviveros@imabelabdesign.com". The "Password" field is empty. There is a checked "Remember me" checkbox. A blue "Sign In" button is present. Below the button, it says "By selecting Sign In, you agree to our Terms and have read and acknowledge our Global Privacy Statement." At the bottom, there are two links: "I forgot my user ID or password" and "New to Intuit? Create an account". A red arrow points to the "Create an account" link.

5. After creating your account or signing in, you will be returned to the invoice screen. Click the “Change payment method” button and select “Bank Transfer”.



The image shows the Intuit QuickBooks invoice screen. At the top, it says "INTUIT quickbooks." and "jviveros@i...". Below this is a "Turn on autopay to pay on time." button with a "NEW" tag. The main section is titled "TH Realty" and has a "View invoice and more info" link. The "PAYMENT AMOUNT" is "\$750.00" with an "Edit amount" link. Below this is a "Change payment method" button with a right arrow. A red arrow points to this button. Below the button are fields for "Card number" (1234 5678 9000 0000), "Exp date" (MM/YY), and "CVV code" (123). At the bottom, there is a green "Pay \$750.00" button. To the right, a modal window titled "CHANGE PAYMENT METHOD" is shown with three options: "Debit Card", "Credit Card", and "Bank Transfer". A red arrow points to the "Bank Transfer" option.

6. Fill out the information to link your bank account to your Intuit account. To automatically pay your rent every month from this account, check the box for “Turn on monthly autopay starting...”



Account holder's name

Save payment method to pay faster next time

Autopay **NEW**

Turn on monthly autopay starting May 24, 2023 to cancel autopay at any time.

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By selecting Pay, I accept the [Terms of Service](#) and have read and acknowledge the [Privacy Statement](#). I also allow Intuit to charge \$750.00 to my bank account on June 1, 2023 and periodically thereafter per my [Billing Agreement](#). payments will be charged 3 days before the due date.

 Autopay \$750.00 monthly

5. Click the green “Autopay ... monthly” button and you are all set! Your monthly rent will be automatically drafted from your account every month.

***If you prefer to manually approve your payment every month, you can leave the “Turn on monthly autopay...” box unchecked. Your bank account information will still be securely linked to your Intuit account and available for you to use every month when paying your invoice.**

****TH Realty & Management does not get access to your Intuit account or linked bank accounts. If at any point you decide you no longer want to automatically pay your rent using the Autopay feature, you can log in to your Intuit account and discontinue this service. You will still be able to make manual payments using your linked bank account.**